



2011 Library Grant Recipients Final Report

*The Final Report must be received at the Book Festival office by December 31, 2011.
Libraries not submitting timely and complete reports will be penalized on future applications.*

Name of Library: _____

Contact Person: _____

Telephone: (____) _____ E-mail: _____

Part I: Project Statement – Briefly summarize the project (what books, supplies, items were ordered, what activities were carried out, what audience was served, etc.)

Part II: Project Description – Please be thorough (up to 2 additional pages):

1. What activities did the grant support? What did the project accomplish?
2. Were you able to carry out the approved project? If not, please explain.
3. What outcomes did you address with this project? What indicators were used to measure success? (If books were purchased, who was the audience and how were they utilized)
4. What has the impact or benefit been to your library?

Part III: Publicity and Human Interest – please include all publicity, promotional materials, and work products that were developed through this grant; also include human interest stories and anecdotal information about the project.

Part IV: Budget – please provide a detailed final budget. This budget will be compared with the projected budget provided on your original grant application.

Please return your report and materials by December 31, 2011 to:
Texas Book Festival
610 Brazos, Suite 200
Austin, Texas, 78701